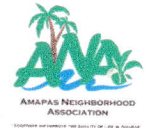


Amapas Neighborhood Association

Meeting Minutes



Location: ANA Office & Zoom

Date: Wednesday, June 18, 2025

Time: 10:30 a.m. local time

Attendees: Gary Green, President (remote); Steve Clarke, Treasurer (remote); Will Murdoch, Secretary (remote); David Salter (remote); Dawn Stephens (remote); Jaime Tril (remote)

Absentees: Robert Howell (unknown)

1. **Call to Order:** Meeting was called to order at 10:02 a.m.
2. **Action Item Reviews:** Action items were reviewed and updated. Open and Past Due action items will be discussed at the next meeting.

Item	Owner	Deadline	Action	Recipient	Status
3	Viviana	4/15/2025	Contact the City to confirm if the requirement for all owners to join their Neighborhood Association is correct, and how Conchas Chinas would be implementing it. Will this requirement extend to other colonias (e.g. Amapas)?	BOD	Complete
<i>Viviana confirmed this requirement does not exist. ANA will continue recruiting members as has been done historically</i>					
5	Viviana	4/15/2025	Finalize AGM meeting minutes, prepare for notary.	BOD	Update due at next meeting
<i>Viviana is waiting for the new Notary to complete their work, then the minutes can be filed.</i>					

3. **Secretary's Report:** Minutes from May 6, 2025 meeting were approved.
4. **Treasurer's Report:** The detailed Financial report through May was approved. A general summary is below.

	<u>Annual</u> <u>Budget</u>	<u>Year To Date</u> <u>Actual</u>	<u>% +/-</u> <u>Budget</u>
Income			
Membership Dues	\$ 662,500	\$ 541,759	82%
Project Donations	<u>\$ 1,065,000</u>	<u>\$ 197,298</u>	19%
Total Income	\$ 1,727,500	\$ 739,057	43%
Expenses			
Administration	\$ 596,098	\$ 244,399	41%
Project Expenses	<u>\$ 1,065,000</u>	<u>\$ 35,104</u>	3%
Total Expenses	\$ 1,661,098	\$ 279,503	17%
Income less Expense: +/-	\$ 66,402	\$ 459,554	

5. Road to Safety

The city has been unable to start the work, as they had promised in May. With the rainy season, it is likely that work will now be stalled until the fall.

First Priority: Topes & Crosswalks

Second Priority: Access stairs

Third Priority: Pulpito/Mirador pathway

Fourth Priority: Emergency Evacuation Plan

Item	Owner	Deadline	Action	Recipient	Status
22	Viviana	3/31/2025	Request necessary drawings from Luis so we can confirm the scope, timing, and cost to complete. <i>Viviana will ask Luis again to work on these drawings so that this work might possibly be completed during rainy season, and facilitate continued fund raising.</i>	BOD	Update due at next meeting
23	Steve & Viviana	4/15/2025	Update budget for Pulpito/Mirador pathway part of Road To Safety. <i>No progress on this has been made yet. This will be included in the meeting to be scheduled with the city.</i>	BOD	Update due at next meeting
28	Viviana	5/9/25	Forward dates from the city for first Highway 200 tope installation <i>The city departments have been unable to coordinate activities to start the painting and tope installation. Special equipment is needed for the tope installation, which the city needs to organize.</i>	BOD	Update due at next meeting
41	Viviana	6/30/25	Draft an agenda for a meeting with all involved city departments in ANA's Road To Safety, including explicit approval of materials ANA will purchase so that work can start as soon as possible.	BOD	
42	Viviana	7/11/25	Send a news update to ANA members explaining the cause for the delay of the Road To Safety, the pending meeting with the city, and necessity of a revised timeline.	ANA	
29	Viviana	5/31/25	Confirm the "speed reducing buttons" are the correct type, and order more for the following intersection installations. <i>See Action Item #28. Viviana will coordinate a meeting with the city to get this confirmation.</i>	BOD	Update due at next meeting
31	Viviana	5/7/25	Viviana will meet with the City to determine which offices and universities should be consulted to start drafting the Emergency Evacuation plan. <i>Viviana will discuss with Adrian Bobadilla from Protección Civil Jalisco</i>	BOD	Update due at next meeting
43	Viviana	6/30/25	Contact the University to organize plans for a student project to begin in September for the Emergency Evacuation plan.	BOD	
44	Viviana	6/30/25	Contact Fire Department (via WhatsApp group or FB) to coordinate their involvement in the Emergency Evacuation plan.	BOD	

6. Website Update

Item	Owner	Deadline	Action	Recipient	Status
33	Will	5/16/25	Will to respond to Victor's questions, and provide photos. <i>The Board reviewed the current pages. Will will send notes to Victor to make changes.</i>	Web Designer	Update due at next meeting
34	BOD	5/31/25	Provide information on new articles and similar to be included in the new website. <i>BOD needs to send topics of past projects to be included on the website, including short descriptions. Those will be added to the website in this relaunch along with historical news articles.</i>	Will / Web Designer	Update due at next meeting

7. Business Membership Update

Tryst Hotel will be joining as a Platinum Member (\$10,000 dues). Will is working with their Director of Operations to get the Business Information sheet, to pass details to the Web designers. Once updated, we can include them in our business directory and highlight in a soon-to-come monthly newsletter.

We will target to start Business Roundtable meetings in June, and continue through September.

Item	Owner	Deadline	Action	Recipient	Status
14	Viviana	3/31/2025	Draft a Business Member proxy when businesses which to send a representative to a meeting <i>Viviana will revise the proxy used for AGM, and send to the Board for review.</i>	BOD	Update due at next meeting
15	Will	3/31/2025	Follow up with La Capella contact for Business Membership <i>Will has a meeting scheduled with Carlos at La Capella Friday, June 20.</i>	BOD	Update due at next meeting

8. Second Saturday Clean Up / E-Waste Recycling

The June clean-up was scrapped since there were no volunteers available, and no donations had been received to pay for large equipment for larger clean-up activities.

The next clean-up is scheduled for July 12, 2025. Because volunteers will likely be limited, July will be an "eWaste" clean up. Members will be invited to drop off eWaste at ANA's offices, for the city to pick up later. ANA will have a similar event around January, focusing on returning snowbirds, and electronics that may have been replaced with holiday gifts.

Item	Owner	Deadline	Action	Recipient	Status
45	Will	6/25/25	All board members will be out of town on July 12. Will's niece may be able to volunteer to collect the eWaste that morning. He will ask and confirm with the board.	BOD	

9. Social Committee Update

President's Reception

The event is targeted for Tuesday, November 18 at 5 or 6 p.m. Will is the point of contact with Tryst Hotel, and will try to reach Patty urgently to secure the venue.

Item	Owner	Deadline	Action	Recipient	Status
35	Will	5/31/25	Discuss with Patty at Tryst Hotel to host November President's Reception. <i>Will now has Patty's email address and will attempt to contact her, since her WhatsApp messages are not being read.</i>	BOD	Update due at next meeting
36	All	5/31/25	Send suggested President's Reception invitee names to Viviana	Viviana	Update due at next meeting

Holly Jolly/Posada

The event is set for Wednesday, December 17, 5-7 p.m. at Marcela Resort's "Cueva". Attendance is capped at 60 people.

Price will be kept at \$600 per person. Attendees will receive 2 hot appetizers, 2 cold appetizers, and 1 beverage.

Rock The River

Discussions for the 2026 event will likely start in late July.

10. Administration & Membership (Individual, FBM)

Item	Owner	Deadline	Action	Recipient	Status
20	Viviana	3/31/2025	Follow up with Darrell Nelson about interest in his building, Villas de Colina. <i>Viviana will contact Darrell, inviting him to re-join ANA. Gary will send similar invitations to any owners ANA has contact information for.</i>	BOD	Update due at next meeting
37	Viviana	5/31/2025	Reach out to our contacts at the local hotels/venues, requesting they give ANA updates of loud events, especially those on weekends and evenings, so that our members can be informed.	Local businesses	Update due at next meeting
38	BOD	5/31/2025	Draft boilerplate responses for Viviana to send to non-members when they ask for her/ANA's support for noise complaints, etc. A second text could be useful for individual members if the issue is large/complex (and their building abandoned ANA membership)	Viviana	Update due at next meeting
39	Viviana	5/31/2025	Review the members of our Vecinos Vigilantes WhatsApp group, and remove anyone who is not a paid member (individual, FBM, or business).	BOD	Update due at next meeting
46	Will	5/31/2025	<i>Initial clean-up has started.</i> The three community chats will be revived, to focus on geographic areas, separate from the emergency responses WA group (Vecinos Vigilante).	BOD	

47	Gary	5/31/2025	The Board will draft a "Terms and Conditions" document to be sent to the WhatsApp groups explaining the purpose of each group, and that active membership in ANA is required to participate.	BOD	
40	Viviana	5/31/2025	Follow up with Rolf and Larry at Selvamar about past due ANA dues.	Steve	Update due at next meeting

10. Highway light repair

The city has been informed of the outages, and requested to repair/replace those that aren't working. The board will monitor these, and include in relevant parts of the Road To Safety project.

11. New Property Developments

Item	Owner	Deadline	Action	Recipient	Status
4	Viviana	Monthly	Contact the City to confirm if/what permits have been applied for and approved for construction at the "Amapas Project" Torre Amapas site.	BOD	Update due at next meeting
26	Viviana	6/1/2025	Contact the City to confirm if/what permits have been applied for and approved for construction on the site adjacent to the ANA office, with 2 buildings on Gardenias to the same owner.	BOD	Complete

There are no permits yet, and notice of permits will come very late in the construction process. ANA will have not early visibility, so won't be able to give residents any additional updates. This action is closed.

12. New Business

- An individual member requested that ANA provide additional trash cans on Calle Hortensias, which should be included in the Road to Safety project. The Board agreed the scope of RTS should not be expanded at this time. Individual members may make requests and suggestions to ANA, but only those with general benefits to all members can be taken on due to budget constraints and time commitments of ANA's administrator.
- A donor to the memorial wall (next Oxxo) reported that their recognition plaque is missing, with a duplicate place apparently in its place. The board approved a corrected plaque be installed, and the donors notified.

Item	Owner	Deadline	Action	Recipient	Status
48	Viviana	7/15/25	Have corrected plaque for B Elliot made and installed in the ANA Memorial Wall.	BOD	

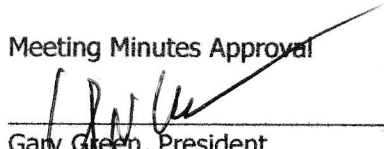
17. Conclusion

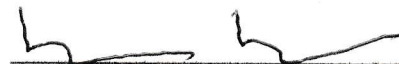
There were no items identified to be added to the agenda for the next meeting.

The meeting was adjourned at 12:07 p.m.

Next meeting is scheduled for Wednesday, July 16, 10 a.m. local time.

Meeting Minutes Approval


Gary Green, President
August 11, 2025


Will Murdoch, Secretary
August 11, 2025